

Attachement 1 – Sample OHCM Vacancy Blaster Email






As a service to the Center, the **Office of Human Capital Management** provides Goddard civil servant employees a listing of vacancy announcements opening at Goddard.

To view **ALL** vacancy announcements that are currently open, copy and paste the following link into a web browser:

<https://www.usajobs.gov/Search?a=NN51&wma=15509&p=1>

USAJOBS uses Hiring Path icons to assist job seekers in determining their eligibility for applying to vacancy announcements. Below are the Hiring Paths that are most frequently utilized by GSFC:

<u>Hiring Path</u>	<u>Description</u>
 Internal to an agency	Vacancies are only open to current GSFC employees on career, career-conditional, non-competitive, and NASA term appointments that provide conversion eligibility. Current NSSC Purchasing Agents formerly assigned to GSFC and NASA employees on long-term rotational assignments to the NASA Engineering and Safety Center or the NASA Safety Center.
 Competitive service	Vacancies are open to Federal employees & former Federal employees eligible for reinstatement, or individuals eligible for non-competitive appointment.
 Open to the public	Vacancies are open to all U.S. Citizens and U.S. nationals.

For more detailed information regarding all of the USAJOBS Hiring Paths, how to complete any task on USAJOBS step-by-step, and many other useful tips, copy and paste the following link into a web browser:

<https://www.usajobs.gov/Help/working-in-government>

Also, if you would like to receive email notifications for vacancy announcements throughout NASA, we encourage you to use the “saved search” feature provided by USAJOBS. Before creating a “saved search,” applicants must set up a USAJOBS account. Follow the USAJOBS instructions to complete the process. If you have questions regarding vacancy announcements, please contact OHCM at (insert contact number).



Goddard Opportunities Bulletin Board System

The following are other career enhancing opportunities currently available through the Goddard Opportunities Bulletin Board System (GOBBS) website. Please note that these opportunities can change daily. **These announcements are only open to current civil service employees.**

To view **ALL** opportunities that are currently open, copy and paste the following link into a web browser:

<https://gobbs.gsfc.nasa.gov>

Please direct all GOBBS inquiries to the point of contact listed on the opportunity.

Did You Know? :